



Team Consultants (S) Pte Ltd

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The Professional Consultant with over 16 years of proven track records

Date

☐ 12 ~ 16 Jan 09

ISO 14001:2004 Auditor/Lead Auditor Course (IRCA Course No: A.13993)

Due to unforeseen circumstances that may arise, we reserve the right to re-schedule or cancel the course

This course is registered with the IRCA and is designed to train potential Auditors / Lead Auditors in the principles and practices of assessment of Environmental Management Systems for compliance with recognised national and international standards. The course is delivered over 5 days and is structured to enable participants to achieve defined learning objectives.

Time

9.00am – 6.30 pm

Course Objectives

- An understanding of the correct use of terminology and vocabulary as used in ISO 14001: 2004.
- An understanding of the principles of Environmental Management Systems.
- A detailed understanding of the ISO 14001 Standard and its relationship to ISO 14004.
- An understanding of the differences between 1st, 2nd and 3rd party audits and the planning of audits in accordance with ISO 19011
- Knowledge of the roles, responsibilities and characteristics of an Auditor
- Knowledge of how to prepare & interpret information, carry out and report the findings of an audit through effective interviewing, observation, sampling and note taking
- Knowledge of how to report the findings of an audit, write factual and value-added reports, follow up and evaluate non-conformities that have been raised during an audit and close them out

Course Fee

S\$1600 per participant
(subj. to GST)

Inclusive of training materials, lunch, coffee/tea breaks.

Course Outline

- Basic Concepts and Definitions
- Evolution of Environmental System Standard
- Environmental Management Principles
- Analysis of ISO 14001:2004
- Review of Environmental System Documentation
- Audit Preparation & Assessment
- Roles & Responsibilities of Auditor
- Audit Report Writing & Follow Up
- Continual Improvement Concepts
- Syndicate exercises, case studies & examination

Who should attend

- Management Representatives
- Environmental Managers / Engineers
- Consultants & Auditors
- This course is equally suitable for personnel wishing to develop audit skills to carry out internal quality audits, supplier or third party assessments

Venue

To be confirmed

We specialise in providing auditing, training, and consultancy services for ISO 9000, ISO 14000, OHSAS 18000, ISO/TS 16949, AS 9100, HACCP, People Developer, Cost of Quality (COQ), SQC/SQA Award, and Total Quality Managements.

Participants will be presented with a certificate upon completion of the course.



----- Fax your Course Registration to +65 6298 4277 -----

Name: (1) _____ Email: _____ Designation: _____
(2) _____ Email: _____ Designation: _____
(3) _____ Email: _____ Designation: _____
Company: _____
Address: _____
Contact Person: _____ Designation: _____
Email Address: _____
Telephone: _____ Ext: _____ Fax: _____

Please make cheques payable to "Team Consultants (S) Pte Ltd"

Cancellation Policy: No refund will be made for cancellation received within 14 days or less before commencement of the course. All cancellation shall be made in writing.

***Learn It Right
The First Time !***